**Credit Controller**

25th September 2019

Are you a tenacious and experienced Credit Controller?

Do you have what it takes to manage a debtor book of over £500k?

Can you ensure payment and advise Senior Management on problem accounts?

The Opportunity

This role is essential in maintaining a £500k debtor book. You would be responsible for chasing overdue payments from retailers, running the weekly invoice run, sending out invoices/credit notes, and reconciling accounts.

As a preferred candidate, you will be confident in advising senior management on problem accounts and be able to demonstrate the skills needed to prepare detailed paperwork before legal action is taken. You will be proactive in problem-solving, have excellent organisational skills, enjoy working to tight deadlines and be able to retain attention to detail while doing so.

You will have experience in negotiation and be both proactive and resilient in your approach. A quick learner who enjoys mastering new systems and working in a friendly team environment will flourish in this role.

The role is offered as a full time, permanent position and will be based at the Frontline office in Peterborough.

Benefits

Great training, flexible benefits and outstanding on-site facilities including a gym and café.

About The Role

Managing daily cash collection

Reconciling accounts

Remote Credit Control due and overdue accounts to achieve payment terms

Negotiating payment of difficult accounts

Organise and prioritise workload and keeping records

Sound judgement to escalate issues where appropriate to minimise risk

Monthly reporting to keep business aware of financial risk

Essential Criteria

Strong Excel Skills

Ability to communicate at all levels

Excellent attention to detail

Strong organisational skills

About the Company

The Frontline Group are the leading Magazine Distributor in the UK who continue to innovate the supply chain. The Group is made up of Frontline, Seymour, Gold Key Media and Routes to Retail.

We work with the publishers of market-leading brands such as Heat, Radio Times, What Car, Take A Break, Frozen, Slimming World, National Geographic and many more.

As a Distributor, we work closely with retail, wholesale and other parts of the supply chain in order to ensure our publisher's distribution objectives are met. These fantastic brands give us the platform to continue to deliver value on behalf of our publishers.

Our plans for growth mean our resource needs to increase to enable us to continue to achieve our company objectives. We recognise that the greatest asset which separates us from our competitors is our people.

If you feel you want to work in a dynamic and exciting environment please send your CV along with a covering letter to

**https://app.smartrecruitonline.com/p/job/Credit-Controller-13177**

**The deadline for applications is 11th October 2019.**